

FISHHAWK COMMUNITY DEVELOPMENT DISTRICT IV

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**Board of Supervisors
FishHawk Community
Development District IV**

October 25, 2023

AGENDA

Dear Board Members:

The regular meeting of the Board of Supervisors of FishHawk Community Development District IV will be held on **Thursday, November 2, 2023 at 10:00 a.m.** at the Lake House of FishHawk Ranch West, located at 6001 Village Center Drive, Lithia, Florida 33547. The following is the agenda for this meeting:

- 1. CALL TO ORDER/ROLL CALL**
- 2. AUDIENCE COMMENTS**
- 3. BUSINESS ADMINISTRATION**
 - A.** Consideration of Minutes of Board of Supervisors' Regular Meeting held on October 5, 2023Tab 1
 - B.** Ratification of Operations & Maintenance Expenditures for September 2023.....Tab 2
- 4. STAFF REPORTS**
 - A.** Landscape Inspection Services Report.....Tab 3
 - B.** Landscape Report.....Tab 4
 - C.** Irrigation Report (under separate cover)
 - D.** Aquatic Services Report.....Tab 5
 - E.** District Counsel
 - F.** District EngineerTab 6
 - i. Gopher Tortoise Preservation UpdateTab 7
 - ii. Gopher Tortoise Preservation Report/Proposal.....Tab 8
 - G.** HOA Property Manager
 - H.** District ManagerTab 9
 - i. Presentation of Website Compliance ReportTab 10
- 5. BUSINESS ITEMS**
 - A.** Appointment of Open Board SeatTab 11
- 6. SUPERVISOR REQUESTS**
- 7. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 933-5571.

Sincerely,

Debby Wallace

Debby Wallace
District Manager

Tab 1

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**FISHHAWK
COMMUNITY DEVELOPMENT DISTRICT IV**

The regular meeting of the Board of Supervisors of the FishHawk Community Development District IV was held on **Thursday, October 5, 2023, at 10:04 a.m.** at the Lake House of FishHawk Ranch West, located at 6001 Village Center Drive, Lithia, Florida 33547.

Present and constituting a quorum were:

| | |
|------------------|--|
| Dayna Kennington | Board Supervisor, Chairman |
| Daniel Rothrock | Board Supervisor, Vice Chairman |
| Jeffrey Stewart | Board Supervisor, Assistant Secretary |
| Adam Brygidyr | Board Supervisor, Assistant Secretary |

Also present were:

| | |
|-----------------|---|
| Debby Wallace | District Manager; Rizzetta & Company, Inc. |
| Erin McCormick | District Counsel; Erin McCormick Law |
| John Fowler | Field Service Manager, Rizzetta & Company |
| Stephen Brletic | District Engineer, BDI (via phone) |
| Tray Ballenger | Representative, Ballenger Irrigation |
| Sam Patel | Representative, Brightview |

| | |
|----------|----------------|
| Audience | Present |
|----------|----------------|

FIRST ORDER OF BUSINESS

Call to Order and Roll Call

Ms. Wallace called the meeting to order and read roll call, confirming a quorum.

SECOND ORDER OF BUSINESS

Audience Comments

Audience questions were heard regarding irrigation concerns.

THIRD ORDER OF BUSINESS

**Consideration of Minutes of Board of
Supervisors' Regular Meeting Held
September 7, 2023**

Ms. Wallace presented the minutes of the Board of Supervisors' meeting held on

September 7, 2023, to the Board. There were no questions on the minutes.

On a Motion by Ms. Kennington, seconded by Mr. Brygidyr, with all in favor, the Board of Supervisors approved the Minutes of the Board of Supervisors regular meeting held on September 7, 2023, as presented, for the FishHawk Community Development District IV.

FOURTH ORDER OF BUSINESS

**Ratification of Operations &
Maintenance Expenditures for August
2023**

Ms. Wallace presented the August 2023 Operation & Maintenance Expenditures to the Board.

On a Motion by Ms. Kennington, seconded by Mr. Brygidyr, with all in favor, the Board of Supervisors ratified the Operations & Maintenance expenditures for August 2023 (\$75,438.08), for the FishHawk Community Development District IV.

FIFTH ORDER OF BUSINESS

Staff Reports

A. Field Services Report

Mr. Fowler presented the field inspection report to the Board.

B. Landscape Report

Ms. Wallace distributed the September 29th report to the Board.

i. Consideration of Brightview Addendum # 30

Ms. Wallace presented proposals submitted under separate cover. The following Board actions were taken:

On a Motion by Mr. Brygidyr, seconded by none, the Board of Supervisors failed to approve a proposal to remove vines in the amount of \$1,866.17, due to the lack of a second, for the FishHawk Community Development District IV.

On a Motion by Mr. Brygidyr, seconded by Ms. Kennington, with all in favor, the Board of Supervisors approved the following proposals from addendum #30 (8183806- totaling \$2,799.09, 8183827- totaling \$684.77, and #8183847 – totaling \$101.78), for the FishHawk Community Development District IV.

On a Motion by Mr. Rothrock, seconded by Ms. Kennington, with all in favor, the Board of Supervisors approved the proposal to removed dead cypress at Encore with a not-to exceed amount of \$800, for the FishHawk Community Development District IV.

C. Irrigation Services Report

Mr. Ballenger reviewed the report and responded to Board questions regarding irrigation concerns.

D. Aquatic Services Report

The Board reviewed the aquatic services report. There were no questions.

E. District Counsel

Ms. Wallace distributed copies of an email dated October 3, 2023, from Amanda King regarding the Wetland Gopher Tortoise Protection site. A brief discussion ensued.

On a Motion by Ms. Kennington, seconded by Mr. Rothrock, with all in favor, the Board of Supervisors authorized Staff to further investigate and try to obtain the FWC report, for the FishHawk Community Development District IV.

F. District Engineer

No Report

G. HOA Property Manager

Not present

H. District Manager

The next CDD meeting will be held November 2, 2023, at 10:00 a.m.

SIXTH ORDER OF BUSINESS

Ratification of FY 2023-2024 EGIS Insurance Renewal

Ms. Wallace reviewed the proposal from Egis for the district's property, general liability, and public officials and employment practices liability for fiscal year 2023/2024. She stated that due to timing constraints the chairman approved the proposal outside of a meeting and asked that the Board ratify that action.

On a Motion by Ms. Kennington, seconded by Mr. Brygidyr, with all in favor, the Board of Supervisors ratified approval of the EGIS insurance proposal for fiscal year 2023/2024 with an annual cost of \$14,077, for the FishHawk Community Development District IV.

SEVENTH ORDER OF BUSINESS

Appointment of Open Board Seat.

The Board asked that Scott Sheffield's name be added to the next meeting agenda list of candidates and that all three candidates be invited to attend next month's meeting.

EIGHTH ORDER OF BUSINESS

Supervisor Comments

There were no Supervisor requests put forward.

NINTH ORDER OF BUSINESS

Adjournment

On a Motion by Ms. Kennington, seconded by Mr. Rothrock, with all in favor, the Board of Supervisors adjourned the meeting at 11:01 a.m. for the FishHawk Community Development District IV.

Assistant Secretary

Chair / Vice Chair

Tab 2

FISHHAWK IV COMMUNITY DEVELOPMENT DISTRICT

DISTRICT OFFICE · RIVERVIEW, FLORIDA

MAILING ADDRESS · 3434 COLWELL AVENUE, SUITE 200 · TAMPA, FLORIDA 33614

Operation and Maintenance Expenditures

September 2023

For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from September 1, 2023 through September 30, 2023. This does not include expenditures previously approved by the Board.

The total items being presented:

\$61,614.67

Approval of Expenditures:

_____ Chairperson

_____ Vice Chairperson

_____ Assistant Secretary

Fishhawk IV Community Development District

Paid Operation & Maintenance Expenditures

September 1, 2023 Through September 30, 2023

| <u>Vendor Name</u> | <u>Check Number</u> | <u>Invoice Number</u> | <u>Description</u> | <u>Invoice Amount</u> |
|-------------------------------------|---------------------|---------------------------------------|---|----------------------------|
| Adam Brygidyr | 100230 | AB090723 | Board of Supervisors Meeting 09/07/23 | \$ 200.00 |
| BrightView Landscape Services, Inc. | 100227 | 8554272 | Tree Stump Removal 08/23 | \$ 1,195.60 |
| BrightView Landscape Services, Inc. | 100227 | 8554298 | Installed 24-3G Oleander 08/23 | \$ 785.31 |
| Dayna J. Kennington | 100231 | DK090723 | Board of Supervisors Meeting 09/07/23 | \$ 200.00 |
| Egis Insurance Advisors, LLC | 100001 | 19504 | Policy #100123716 Renewal 10/01/23-10/01/24 | \$ 14,077.00 |
| Erin McCormick Law, P.A. | 100228 | 10680 | Legal Services 07/23 | \$ 2,107.00 |
| Hillsborough County BOCC | 20230925-1 | 1416996147 ACH 09/23 | 14223 Lambert Bridge 09/23 | \$ 308.92 |
| Jeffrey Stewart | 100232 | JS090723 | Board of Supervisors Meeting 09/07/23 | \$ 200.00 |
| Rizzetta & Company, Inc. | 100226 | INV0000083262 | District Management Services 09/23 | \$ 4,674.67 |
| TECO | 20230914-1 | 211017320014 08/23 AUTOPAY | Village Center Dr PH2 08/23 | \$ 11,940.19 |
| TECO | 20230919-1 | 211009775761 08/23 Autopay | 13773 Fishhawk Blvd 08/23 | \$ 35.48 |
| TECO | 20230919-1 | 211009776033 08/23 Autopay | 211009776033 08/23 Autopay | \$ 90.53 |
| TECO | 20230922-1 | 321000017145 Summary 08/23 Autopay | Electric Summary 08/23 | <u>\$ 25,799.97</u> |
| Total Report | | | | <u>\$ 61,614.67</u> |